

To: VIAVETA

2108, 21F, Rightful Centre 12,  
Tak Hing Street Jordan,  
Hong Kong



Dear Sir,

Re: Application Form to change Mobile Phone Number and Email Address

I would like to apply to change the following particulars to my account:-

1. Particulars of Hand Phone Number

(Existing): \_\_\_\_\_

(New) : \_\_\_\_\_

2. Particulars of E-mail Address

(Existing): \_\_\_\_\_

(New) : \_\_\_\_\_

**Remarks:-**

You need to type in both existing and new data on all the boxes mentioned. You may type "same" if the new data is the same as the old data.

The duly-typed form should then be printed and your signature appended. Thereafter, submit this duly-signed and verified form together with documents (i) and documents (ii):

- i) **Either photocopy of (a) International Passport, or (b) Government-issued ID, or (c) Student ID, or (d) Driving License.**

**AND**

- ii) **Either Original (a) Utilities Bill, or (b) Bank Statement showing full name and address, or (c) proof of residential address from Immigration or Police Department.**

Your above request will only be processed when this application form duly filled and signed together with the relevant supporting documents are couriered/mailed at your own costs to our abovementioned office address. We reserved the rights to reject your request without assigning any reasons thereto. We assume no responsibility for lost mails. Supporting documents submitted are non-returnable.

Signature of Existing Owner

\_\_\_\_\_  
Name :

User ID :

System ID :

Email :

Date :